

Pool Victoria Inc. Smoke Free Policy

The Pool Victoria Incorporation recognises that exposure of non-smokers to tobacco smoke (passive smoking) is hazardous to health and that non-smokers should be protected.

Passive smoking can lead to serious illnesses in adults such as bronchitis, lung cancer and cardiovascular disease. Children can also develop chest illnesses and asthma from exposure to tobacco smoke. Accordingly the following policy has been developed by Pool Victoria to protect the health of all concerned.

Pool Victoria acknowledges its leadership role in the sport of pool/eight-ball and aims to be a good role model for affiliated clubs. The move to go smoke free also complements Pool Victoria's desire to create a healthy family and community friendly environment. Pool Victoria believes that such an environment and image will be advantageous in attracting new members and positively promoting our sport.

Legislation and the legal duty of care also provide clear reasons to have a smoke free association/league. Under common law Pool Victoria has a legal duty of care to ensure that employees, volunteers, players and officials are not exposed to potentially harmful situations. The *Occupational Health and Safety Act* also stipulates that employees and working volunteers must have a safe environment to work in. Victorian legislation also states that enclosed dining areas must be smoke free.

Who is Affected by the Policy

This policy applies to all Pool Victoria members, administrators, officials, coaches, players, visitors and volunteers of Pool Victoria. This policy also applies when these groups are representing Pool Victoria or attending any Pool Victoria facilities, functions, or events.

Timing

This policy is effective from July 1, 2005.

Facilities

The following facilities and areas are to be designated smoke free:

- Administration and office areas
- Social/club rooms at Pool Victoria headquarters
- All change rooms and toilet blocks at the Pool Victoria events
- Indoor spectator viewing areas at Pool Victoria events
- Playing area at Pool Victoria events
- All eating areas at the Pool Victoria events
- Near open windows (ten metre radius around open windows)
- Near entries and exits of buildings, facilities, and the ground (ten metre radius)

Functions

All official Pool Victoria functions will be 100% smoke free. Such functions include:

- Dinners
- Fund-raising events
- Presentations
- Meetings
- Social occasions
- Any other event or function

The following mediums will remind patrons about the Pool Victoria smoke free policy:

- No-smoking signs
- Invitations
- Dinner menus
- Announcements
- Table signage
- Function speeches

Ashtrays will be removed from function rooms where Pool Victoria functions will be held.

Cigarette butt bins will be provided outside to encourage smokers who smoke in outside smoking areas, to dispose of their butts appropriately.

Representatives

The following Pool Victoria representatives are to refrain from smoking while in uniform and/or while acting in an official capacity for Pool Victoria.

- Staff
- Officials
- Volunteers
- Representative players
- Coaches
- Trainers

Non-Compliance Strategy

The following five-step non-compliance strategy will be followed if anyone breaches the Pool Victoria smoke free policy.

1. Assume that the person is unaware of the smoke free policy.
2. A Pool Victoria official will approach the person breaching the policy and politely ask them to refrain from smoking and remind them about the smoke free policy.
3. If the offence continues then the most senior official or most senior representative will verbally warn them again and hand over a formally written letter. The offending patron must also be made aware that if they don't stop smoking then they will be required to leave the facility. The letter will outline the Pool Victoria policy on smoking and state that if the patron continues to breach the policy then he/she will

be asked to leave. The Pool Victoria management committee will sign the letter. This letter will be pre-written and kept ready for use at Pool Victoria functions and events.

4. If the offence does continue then the patron will be escorted out of the facility by staff and/or a senior association/league representative.
5. Under no circumstances should the Pool Victoria smoke free policy be breached, no matter who the offender is.

Sale of Tobacco Products

Tobacco products will not be sold at any of the facilities or events under the direct control of Pool Victoria Incorporation.

Affiliated Clubs

The Pool Victoria Incorporation will actively encourage and support its affiliated clubs to also be smoke free.

Junior Sport

The following steps will be taken to ensure that all junior sport under the control of Pool Victoria is conducted in a 100% smoke free environment.

- All coaching courses will highlight the importance of role modelling smoke free behaviour to junior members
- All affiliated clubs will be required to have all junior competitions and events 100% smoke free. This includes all indoor and outdoor playing areas
- All junior events and competitions directly sanctioned by Pool Victoria will be 100% smoke free. This includes all indoor and outdoor playing areas
- Well-known elite athletes within the sport will be utilised as smoke free role models

Policy Review

The policy will be reviewed six months after its introduction and then on an annual basis thereafter. This will ensure that the policy remains current and practical.

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