



**POOL VICTORIA INC.  
BY –LAWS**

Please read carefully – ignorance of these By-laws do not constitute grounds for appeal. Breaches of these By-laws will incur penalties at the discretion of the Executive Committee.

1. Headquarters

The headquarters of Pool Victoria shall be, 262 Blakeley Rd, Barkers Creek 3451

2. Members Register

Each Affiliate shall draw up a registry of their members with their Association. A copy of such register is to be forwarded to Pool Victoria and upgraded regularly as required.

3. Affiliation Fees/Levies

Each Member Affiliate will pay Affiliation Fee and/or Players Levy to Pool Victoria each year. The Affiliation Fee and/or player levy will be determined at each Pool Victoria Annual General Meeting. Such fees are to be paid by the advised date.

Affiliated Leagues are required to notify Pool Victoria of their Leagues starting date – fees are invoiced one month from the League starting date and then have 30 days to pay affiliation. If payment not received within two months of due date, the Member Affiliated will be expelled.

The Pool Victoria Treasurer shall follow- up arrears and the procedure will be

Treasurer to send out invoices before the due date.

Re-invoice if payment is not received within one month with a warning of lapsed membership.

Lapsed members shall not be re-admitted into Pool Victoria if they are the same organization, until previous debts are cleared.

4. Finance

The Pool Victoria Executive Committee should maintain a:

4.1 Financial management plan so that Pool Victoria is financially secure long term.

4.2 Increase sponsorship opportunities: i.e. seek more long term sponsors

4.3 Develop strategies to retain and promote sponsors

4.4 Increase fundraising, donations, raffles etc

4.5 Members funded to represent the State will pay a percentage towards their travel and accommodation.

#### 4.6 Financial Reports

Pool Victoria will produce a Financial Report for Executive, Delegates Meetings and Annual General Meetings.

All monies received shall be paid into a bank or recognized financial institution approved by the Committee as soon as possible.

#### 4.7 Financial Guidelines

Grants Partnerships and Affiliation Fees should predominately be the source of income used to pay for work and the general running of Pool Victoria. e.g. Officer Administration, Development Programs etc.

4.7.1 Financial Management plan relating to Victorian Eight Ball State Team needs to be developed yearly as to achieve a cost neutral or better outcome.

##### 4.7.2 State Team costs

Each year the revenue raised from venue tender/sponsorship and all state team entry fees will predominately be used as the revenue towards paying for the running of the state titles and for our state teams to go to the National Titles as well as other costs associated with representing Victoria while away. i.e. presentation nights, uniforms, travel etc. all state representatives will pay a nominated fee towards their travel and accommodation.

#### 4.8 Expenses

Pool Victoria to reimburse executive committee and subcommittee members any reasonable cost incurred while working voluntarily for Pool Victoria. All costs need to be approved by the Pool Victoria Executive and require invoices and receipts prior to any cost being reimbursed.

### 5. Equipment

Table Templates.

Eight ball tables for use at Victorian Championships are to be built to the AEBF specifications and templates.

A standard set of templates have been adopted by the AEBF and Pool Victoria. Pool Victoria shall retain in its possession one master set of table templates against which copies will be compared.

Table/Ball Specifications

Table 7'x 3.6" (2134cm by 106 cm)

Cue Ball 1 7/8" (47mm approx)

Object Ball 2" (50mm) 7 each of Red and Yellow balls and 1 8 ball

## 6. Playing Rules

All events conducted or sanctioned by Pool Victoria shall be played under the Official Rules of Eight Ball as authorized by the AEBF.

Banging on perimeter tables will be prohibited

Any player suspected of “throwing” a frame or frames shall be brought before the Disciplinary Panel.

In doubles or singles matches if a player breaks out of turn it shall be a re-rack, prior to the next shot being played, with no penalty.

## 7. Drug Policy

Members of Pool Victoria and therefore members of any Member Affiliate of Pool Victoria are bound by the Drug Policy of Pool Victoria or any amendment thereof. Copy of the said Drug policy is issued to each affiliate league. Members of such affiliated Leagues may request a copy of the Drug Policy from Pool Victoria.

## 8. Reports

The President of Pool Victoria will remit reports during the year for members to gain current information. The report will contain – a summary of the activities of Pool Victoria during the preceding months, events coming up and any other material deemed by the Pool Victoria Executive to be of importance/interest.

## 9. Professional Eight Ball Players

The AEBF and Pool Victoria deems a person to be a professional player when that person’s main or only source of income is earned by competing in the game of Eight Ball.

Professional players are not excluded from events run and/or sanctioned by Pool Victoria.

## 10. Victorian Eight Ball Rankings

Pool Victoria has 3 year player ranking system as designed by Pool Victoria’s Executive in 2004. This is accepted as the Official Player Ranking system of Pool Victoria.

10.1 All open and women state title including doubles are ranking events

10.2 Equipment tables and balls must confirm to AEBF standards.

10.3 Pool Victoria rankings under said format, will be updated annually on the website and available on request by members.

## 11. Sub Committees and Positions

11.1 State Umpire Director

A State Umpire Director should compile an umpires register once this is established, such a register shall be kept by the States Rules and umpires director and must be updated as soon as possible when a change occurs.

An updated copy to be forwarded to Pool Victoria Office as soon as alteration has been done.

11.2 State Coaching Director

A State Coaching register should be established. Such a register shall be kept by the State Coaching Director and must be updated as soon as possible when change occurs. An updated copy to be forwarded to Pool Victoria Office as soon as alteration has been done.

11.3 Junior Development Officer/sub committee

Chairperson shall be the officer appointed by the Pool Victoria Executive. Additional positions of the subcommittee should have some executive representation. i.e. Secretary or Treasurer, plus other interested committee persons.

11.3.1. Arrange venue matters in relations to conducting competition for Juniors

11.3.2 Have completed a working with children check

11.3.3. Assist at Junior State Titles

11.3.4. Design and print entry forms for State Titles

11.3.5 Obtain exposure of the State Titles in all Media outlets

11.3.6. Provide trophies for junior state titles

11.3.7 Arrange sponsorship for Juniors – final approval to be sought from Pool Victoria Executive

11.3.8. Liaise and report to Pool Victoria Executive

11.4 State Titles Sub Committee

Pool Victoria Executive are responsible for the running of the State Titles. Should the executive wish to appoint a sub -committee, then a chairperson shall be appointed by Pool Victoria Executive. The sub -committee would be responsible for the following duties.

11.4.1. Arrange all sponsor signage and installation of same at venue prior to commencement of the titles

11.4.2. Arrange all necessary equipment for the event.

11.4.3 Arrange raffle prizes for fundraising events during titles.

11.4.4 Make sure playing tables are brushed, leveled etc. in preparation for each days play

11.4.5 Head adjudicator advised of dates etc

11.4.6. Public address system is working and audible

11.4.7. Score sheets are written up in preparation for each days play

11.4.8. Setting up of venue each day and cleaning up on completion.

11.4.9. Dismantling of the Pool Victoria Equipment at the venue upon completion of days play.

## 12. Player Disqualification – Reciprocal Agreement

- 12.1 Any player disqualified from competition by the AEBF or a member State and Territory is automatically disqualified from all competition organized by the AEBF and its member States and Territories.
- 12.2 Any player of a member Affiliate to Pool Victoria disqualified by Pool Victoria shall be advised of such disqualification as well as the Member Affiliate of which he is a member.
- 12.3 Member Affiliates of Pool Victoria who disqualify any player, are required to advise Pool Victoria of any disqualification (in writing) stating the date from which such disqualification takes place and the duration of the disqualification.

## 13. Behavior Reports and Disciplinary Actions

- 13.1 At any fixture venue, competition, tournament, sanctioned event, meeting or other function organized by Pool Victoria – a behavior report can be lodged by any official of Pool Victoria, or member Affiliate reporting alleged misbehavior of any player, official or member.
- 13.2 A special disciplinary meeting will be called to hear the report in the presence of the person(s) lodging the report and the person(s) on report.
- 13.3 Regarding a behavioral incident during Victorian State Championships, a meeting will be called consisting of Pool Victoria Executive Members (additional panel members can be made up at the discretion of the Executive Committee)
- 13.4 This meeting is to decide what action is to be taken, unless the incident is deemed serious enough that a full Disciplinary meeting would be required.
- 13.5 Behavior of all players whilst representing Victoria, reflects on Victoria and Pool Victoria. Therefore action by any player that is likely to bring discredit to fellow team members, Pool Victoria or the AEBF will be dealt with most severely. The Pool Victoria Executive (minimum 2 persons) and President will be advised and will be responsible for getting disciplinary process moving for any disciplinary problems with the Victorian Team as a whole or any member thereof, both within or outside Victoria. The Pool Victoria Executive has the power to enforce penalties as they see fit.

## 14. Behavior at Playing and accommodation venues

- 14.1 Players, officials and supporters are to act in such a way as to not bring discredit to their Association and Pool Victoria at all venues used for State or National Events. The aforementioned persons must treat the management, staff and non-associated house guests with the utmost respect and consideration.
- 14.2 Alcohol must not be consumed in any area not specifically licensed for that purpose.
- 14.3 Pilfering is a serious offence, any person caught pilfering at any time during a Pool Victoria run or sanctioned event shall be banned from that tournament and may be subject to Disciplinary actions.

#### 15. Member Obligations to sponsors

Member Affiliates to Pool Victoria not complying with sponsorship requirements, will be in breach of Pool Victoria contracts and will suffer penalty as decided by the Delegates at the next Delegates meeting.

#### 16. Affiliation to Other bodies

Any member Affiliate of Pool Victoria may affiliate with any other body officially recognized by Pool Victoria.

#### 17. Appointments

The Executive shall appoint persons for the following positions annually.

- 17.1 State Team Managers
- 17.2 Open Team Captain and Vice Captain
- 17.3 Women's Team Captain and Vice Captain
- 17.4 Tournament Director State Titles
- 17.5 Head Adjudicator State Titles

#### 18. Employees – Administration Assistant

- 18.1 Principle function – the incumbent is to provide administrative and office support for Pool Victoria's day to day services.
  - 18.1.1. To assist with Pool Victoria with policy and direction.
  - 18.1.2 Assist Executive to develop and promote eight ball programs and initiatives for Victoria.
  - 18.1.3 To liaise with all Affiliated players and Leagues, and provide advice on all eight ball issues.

#### 18.2 Responsibilities

- 18.2.1 Provide efficient, quality and timely reception and administrative support for Pool Victoria.
- 18.2.2 Assist executive with achieving Pool Victoria Business Plans and Objectives
- 18.2.3 Demonstrate a strong commitment to excellent customer service
- 18.2.4 Maintain an efficient and effective office. Assisting with procedures and contributing to a harmonious working environment.
- 18.2.5 Assist in organizing meeting schedules, agendas and other activities with the Pool Victoria Executive.
- 18.2.6 Assist Pool Victoria with the preparation of policies, procedures, tender contracts, reports, memos, letters and other documentation as required.
- 18.2.7 Perform day to day office duties such as sales, photocopying, faxing, assisting with competition draws, and other Pool Victoria associated duties.
- 18.2.8 Maintain stationary and stock for Pool Victoria
- 18.2.9 assist in preparation of seminars and other related projects as required from time to time.
- 18.2.10 Liaise frequently with Pool Victoria Executive

18.2.11 Answer phone enquires and take messages, also report and pass on information to Pool Victoria Executive.

18.2.12 Report and forward emails to Executive

18.2.13 Typing, Prepare, adjust, create, design, proof read and print memos, letters, reports, graphs, signs etc. for Pool Victoria and distribute information as directed by the Executive.

18.2.14 Regularly update website, facebook and send monthly newsletter and information updates to Affiliates. Monitor Pool Victoria's facebook page.

### 18.3 Accountability

18.3.1. to completed duties on time ensuring that the quality of work presented is of an acceptable standard in keeping with Pool Victoria's Strategic Plan

18.3.2 to ensure that all customers are treated as 'the most important person' and details are followed up to ensure customer satisfaction.

18.3.3. Proof read all typed documents to ensure accuracy.

#### 18.3.2 Key work relationships

18.4.1 Be an active member of the Pool Victoria Committee

18.4.2 maintain effective working relationships with the committee members and customers

18.4.3 Build and maintain professional working relationships with all Pool Victoria Executive.

#### 18.3.3 Other Duties

18.5.1 In addition to duties and responsibilities listed, the incumbent is required to perform other duties assigned by the Pool Victoria Executive from time to time, such duties must be reasonable and in relation to the employees skills, abilities and status.

18.5.2. Participate in appropriate training as negotiated with the Committee.

#### 18.3.4 Pay and conditions

18.6.1 Pay in accordance as an administration assistant.

18.6.2 Employment hours will be a minimum of eighteen hours per week.

### 19. Juniors

A junior is classified as any person under the age of 18 years at the time of participating in an event. Any junior competing is bound by the Constitution and By-Laws of Pool Victoria.

19.1 to compete in a senior event run by Pool Victoria (senior state titles, Interleague) or any event or tournament sanctioned by Pool Victoria that is held on a licensed premises, a junior –

- 19.1.1. must be accompanied by a parent or legal guardian or a spouse who is over 18 years for the duration that the junior is on that licensed premises.
- 19.1.2 Legal guardian is the person(s) to which legal guardianship has been granted in a court of law
- 19.1.3. Parents of Juniors are reminded that senior tournaments and the officials of said tournaments are not a child minding facility.
  
- 19.2 Junior State Titles are conducted annually by Pool Victoria and are open to any junior to enter.
- 19.2.1. State Titles are run in three age groups Under 12, Under 15 and Under 18.
- 19.2.2. No player can compete in any age group lower than his age.
- 19.2.3. A player may however compete in a higher age group.
- 19.2.4. No player can compete in two age groups in one event.
- 19.2.5. No player can compete in an event until the entry fee has been paid.
- 19.2.6. Trophies are provided for all Pool Victoria Junior Competitions.

## 20. State Team Manager(s)

Team Manager(s) shall be appointed by the Pool Victoria Executive, If separate Team Managers are appointed for the Open and Women's teams, they shall look after their own respective teams but work together in areas that shall be of the benefit to Pool Victoria.

Duties of the team manager

- 20.1 Shall provide each Team Member with a contract listing which shall show name, address and phone numbers of all team members together with the Team Managers and Pool Victoria Executive in that year.
- 20.2 At the first Team meeting shall provide all Team Members with motivational package, which will also contain the Players contract and hand down to them any Pool Victoria directives.
- 20.3 Advise Team Members of details of accommodation, and playing venue for the Nationals
- 20.4 Advise team of nationals playing schedule
- 20.5 Arrange suitable practice venues, dates, times etc. (in conjunction with the Pool Victoria Secretary) in preparation for the National Titles.
- 20.6 Shall attend all practice sessions for the State Team.
- 20.7 All new State players and any other State Team members as the executive deems necessary shall have recognised umpire accreditation under the World Rules or any other update thereof.
- 20.8 Obtain from Team Members required sizes for uniforms or arrange suitable time and venue for fittings or same.
- 20.9 Advise Pool Victoria of accommodation requirements for Team Members (i.e. travelling with spouses, children etc)
- 20.10 Accommodation placements are to be done in collaboration with the Team Captain and Pool Victoria Executive.
- 20.11 Ensure players contracts and monies are received by due date specified by the Pool Victoria Executive.



- 20.12 Shall attend both Pool Victoria and Nationals Presentation Dinner and other functions as required.
- 20.13 Work towards creating a harmonious environment between all Team Members.
  - 20.13.1. National Titles
  - 20.13.2. Attend Team Managers, Captains and Umpires meetings and advice Team Members of any directives handed down.
  - 20.13.3 Ensure Team Members are on time for specific meetings.
  - 20.13.4 Extend to officials and supporters an invitation to attend all Team Meetings and ensure all Victorians in attendance at the Nationals know each other.
  - 20.13.5 Ensure Team members are dressed in appropriate uniform for all matches.
  - 20.13.6 Ensure Team Members when not playing are attired appropriately in the playing venue
  - 20.13.6 Liaise with Team Captains and Vice Captains on Team Selections.
  - 20.13.7 Accurately complete score sheets ensuring that they are lodged on time with the officials.
  - 20.13.8 Check all results provided by the Host State./Territory are correct and advise Host Officials if an error is perceived.
  - 20.13.9 Supply AEBF selection panel with all information required or requested.
  - 20.13.10 Upgrade Player percentages following each match in collaboration with the team captain.
- 20.14 Assist Team members with any problems that may arise (i.e. Heath, Personal etc) and liaise with Executive at all times.
- 20.15 Provide written report to the Executive within one month of the National Titles.

## 21. State Team Captain(s) Vice Captain(s)

- 21.1 Together with Team Manager arrange venues, dates and times for Team Practices.
- 21.2 Work together with the Team Manager on all areas pertaining to the Team Members.
- 21.3 Shall attend all practice sessions and assist players with any perceived weaknesses in their game.
- 21.4 Shall attend both Pool Victoria and AEBF Presentation Dinners and other functions as required.
- 21.5 Be a team leader in all aspects (lead by example)
  - 21.5.1 Dress Standards
  - 21.5.2 Behavior
- 21.6 National Titles
  - 21.6.1 Attend team managers, captains and Umpires meetings and pass on relevant information to your team.
  - 21.6.2 Work towards instilling confidence and harmony amongst you Team Members
  - 21.6.3 Avoid dissension with any and all persons.
  - 21.6.4 Assist the Team Manager in providing motivation to players.
  - 21.6.5 Assist the Team Manager with the selection process.
  - 21.6.6 Act as the team Spokesperson when required
  - 21.6.7 Provide a written report to Pool Victoria Executive within one month of the completion of the National Titles.

## 22. State Representative Members

State Team Members are required to conduct themselves at all times in the appropriate manner befitting a Victoria Representative.

- 22.1 read and continually study items in the motivation files provided to you at the first team meeting.
- 22.2 Ensure player contract is read signed and returned.
- 22.3 Ensure Player fees are paid promptly
- 22.4 Attend all practice sessions set down by team manager and or captain
- 22.5 Attend to any known health problems before travelling to the Nationals
- 22.6 If requested by the Executive must sit the Umpire Examination under World Rules or any update thereof prior to the last team practice session.
- 22.7 Attend all team meetings whilst at the National Titles.
- 22.8 Wear the correct uniform when due to compete.
- 22.9 Wear appropriate clothing (as advised) at all times.
- 22.10 Create a harmonious relationship with fellow team members, officials and team supporters.
- 22.11 Graciously accept ruling and decisions handed down from a higher authority.
- 22.12 Accept with good grace if “dropped” from a match
- 22.13 Never criticize fellow team members to others.
- 22.14 Attend both Pool Victoria and AEBF Presentation Dinners
- 22.15 Liaise with Team Manager, Team Captain or Pool Victoria Officials regarding any problem that may be encountered.
- 22.16 Do nothing to bring into discredit, yourself, fellow team members, Pool Victoria officials, Victoria or the AEBF.
- 22.17 Disciplinary action will be taken against any player who contravenes any of the Pool Victoria By- Laws.

## 23. Dress codes

- 23.1 All Pool Victoria Events
- 23.2 All shirts/ blouses must have a collar
- 23.3 Slacks, Pants must be black, no jeans, track suit pants.
- 23.4 Black dress shoes must be worn, no runners, sandals, moccasins
- 23.5 Pool Victoria recognises that in circumstances where religious and cultural beliefs conflict with our standard dress code, that modification to the standard uniform will be accommodated where possible (e.g. where safety and other playing requirements can be met).

## 24. Player Conduct

- 24.1 All members will abide by venue rules, including signing of visitor’s book if required.
- 24.2 All members asked to leave the premises will forfeit any games in which he/she was to participate.

- 24.3 Any player causing a disturbance or acting in an intimidating manner – during any competition, event, meeting or function organized by Pool Victoria will face Disciplinary Action.
- 24.4 Any members guilty of malicious damage to property of the venue of a fellow members will be liable to “make good” such damage by order of the Executive.
- 24.5 Players must sit or stand in a neutral position whilst their opponent is at the table. They should not engage in communications, either verbal or non verbal. With persons other than the umpire. Opponents or Tournament officials during play. A player desiring a beverage, piece of equipment etc should only do so with the approval and observance of the Umpire or Tournament Official.
- 24.6 Any time out granted by umpires shall be at the umpire’s good judgment that the players are not abusing the privilege as a means of unsettling an opponent.
- 24.7 Any fine or suspension imposed on a member shall be advised to his Affiliated League Executive.

## 25. Block Warnings

Prior to the commencement of each day’s play of any tournament by or sanctioned by Pool Victoria a Pool Victoria Official shall issue a ‘Block Warning’ to all competitors and spectators.

- 25.1 The warning will include.
- 25.2 The penalties for coaching
- 25.3 Reminder that players must acknowledge umpires calls.
- 25.4 Prohibit mobile phones – phones must be switched off whilst in the playing area.
- 25.5 At all times mobile phones must be turned down low.
- 25.6 Failure to observe the above could see such equipment being seized until completion of play for the day and or disqualification of the player from the tournament.

## 26. Disputes

If a player disagrees with an umpiring decision during a match at any tournament either run or sanctioned by Pool Victoria, the following procedure applies.

- 26.1 The player should instantly ask the match umpires to stop the game and the umpires must do so.
- 26.2 If disagreement is not resolved to the player’s satisfaction the match umpire must then call the head adjudicator.
- 26.3 The Head Adjudicator will attempt to make a decision based upon all available information, which may include asking the table captain for their opinion. However such captain must not enter the playing area unless specifically asked to be the Head Adjudicator.
- 26.4 The Head Adjudicator shall make a binding decision.
- 26.5 Harassment of umpires or adjudicator at any stage of the aforementioned dispute process is a reportable offence.

## DEFINITIONS

A FRAME IS ONE SINGLE GAME BETWEEN TWO PLAYERS OR BETWEEN TWO PAIRS OF PLAYERS  
A MATCH IS A SPECIFIED NUMBER OF FRAMES BETWEEN TWO PLAYERS OR TWO PAIRS OF PLAYERS  
A FIXTURE IS A SPECIFIED NUMBER OF FRAMES BETWEEN ANY TWO TEAMS OF PLAYERS

### 27. Tournaments conducted by Pool Victoria

- 27.1.1 Annual Senior and Junior State Titles Comprising:
- 27.1.2 Open Singles Championship
- 27.1.3 Women's Singles Championship
- 27.1.4 Open Doubles Championship
- 27.1.5 Women's Doubles Championship
- 27.1.6 Open State Team Selection
- 27.1.7 Women's State Team Selection
- 27.1.8 Under 18 Championship
- 27.1.9 Under 15 Championship
- 27.1.10 Under 12 Championship
- 27.1.11 Junior Round Robin Competition
- 27.1.12 Interleague Tournament
- 27.1.13 Pool Vichealth Carnival

### 28. State Team Championship Awards

- 28.1 Open Singles Champion
- 28.2 Open Singles Runner Up
- 28.3 Women Singles Champion
- 28.4 Women Singles runner Up
- 28.5 Open Doubles Champions
- 28.6 Open Doubles runner up
- 28.7 Women Doubles Champions
- 28.8 Women Doubles Runner Up
- 28.9 Masters Champion
- 28.10 Plus each member of Open , Women's and Masters Team shall receive a trophy.
- 28.11 Additional trophies may be awarded at the discretion of the Pool Victoria Executive.

### 29. Tournament Formats

- 29.1 Victorian Senior State Titles will be played under current official playing rules of the AEBF
- 29.2 No person whilst residing, registered and playing competition in another State/Territory shall be eligible to compete in Pool Victoria run State Titles.
- 29.3 Entrants must be a member of Pool Victoria i.e. A registered player with a Member Affiliate of Pool Victoria.
- 29.4 Unless such a person has special dispensation from the AEBF
- 29.5 Players either failing to arrive for scheduled matches (without prior notification) or whom leave the playing venue before completing their scheduled round of matches will forfeit their position in the event and in addition may face disciplinary action.

- 29.6 The Executive reserves the right to move any number of players from the table they are competing on, to any other table to enable matches to be completed in a timely manner.
- 29.7 All competitors are to be at the venue from commencement of play each day, through until the end of their scheduled round of matches.
- 29.8 Only competitors practice sessions (approved by the Committee) or competition matches are to be played on tables set aside for the event.
- 29.9 Playing format will depend on the number of entries received.
- 29.10 Victorian Doubles Champions are invited to the Presentation Night as State Doubles Champions and progress to the Semi Finals of State Team Selection.
- 29.11 Any Australian Eight ball representative if meeting all criteria will progress to the Final Round of the next State Selection trials.
- 29.12 Any current State Team Member who played at the previous National Titles shall progress to the Semi Finals of the State Selection Finals.
- 29.13 Any emergencies selected to fill possible vacancies will be at the discretion of the Executive and such decisions will be final.
- 29.14 Any finalist shall be at the discretion of the Executive Committee.
- 29.15 All final umpiring decisions and rulings shall be by the nominated Head adjudicator or Senior Executive member.
- 29.16 National Titles
- 29.17 If one of the team representatives is unable to compete at the Nationals Titles, he/she will be replaced by the next player in line from the Team Selection Trials.
- 29.18 Victorian Junior State Titles
- 29.19 Format shall depend on the number of entries.
- 29.20 Top 3 in Under 18 and top 2 in under 16 and under 12 will be selected to represent Victoria at the Australian Junior Championships. If any players become unavailable to play at the nationals the next junior in line in the respective age group will then be selected.
- 29.21 At any Pool Victoria Tournament a player not at their allocated table will have 3 minutes to commence their match when scheduled or called up by a Pool Victoria official. If after 3 minutes the player is still not present at their allocated table, their first frame shall be forfeited. At this stage another 2 minutes will be granted for the player to commence their match. If after this further extension the player is not present, their match will be forfeited. If the player is still not present at the scheduled commencement of their next match, after three minutes they will forfeit all matches and all their results will indicate they were not in attendance.
- 29.22 Any current Australian Singles Champion will be automatically selected in the following years Victorian Team for their category (eg. Women's, Masters or Open). They will also be eligible to play in the Victorian Singles Championships the following year but not the State Team Selections.

### 30. Open Singles Tournament Format

- 30.1 Saturday- Best of 3 Round Robin; then best of 5 Round Robin if required. Take 27 to 59 qualifiers through to Sunday to meet Current Singles Champion and next 4 Highest Victorian Ranked Players.  
Sunday is a seeded knockout draw. The 27 to 59 qualifiers go into spots depending on how they finished in Final Round Robin on the Saturday. If two or more are on exactly the same then the highest ranked Victorian will be seeded higher.

Last 16 – best of 7 frames  
Last 8 – best of 9 frames  
Semi Finals – best of 9 frames  
Final – best of 11 frames.

31. Women's and Master's Singles Format

- 31.1 Saturday- Best of 3 Round Robin; then best of 5 Round Robin if required. Take 12-28 qualifiers through to Sunday to meet Current Singles Champion and next 3 Highest Victorian Ranked Players.
- 31.2 Sunday is a seeded knockout draw. The 12 - 28 qualifiers go into spots depending on how they finished in Final Round Robin on the Saturday. If two or more are on exactly the same then the highest ranked Victorian will be seeded higher.
- 31.3 Last 32– best of 5 frames
- 31.4 Last 16– best of 7 frames
- 31.5 Last 8 - best of 7 frames
- 31.6 Semi Finals – best of 9 frames
- 31.7 Final – best of 9 frames

32. Open and Women's State Team Selection

- 32.1 First Round – Play all 3 frames Round Robin
- 32.2 Second Round – (Open Only) – Best of 5 Round Robin
- 32.3 Semi Finals – Best of 5 Round Robin
- 32.4 Finals Weekend – Play everyone 2 single frames each day, Open top 16 and equal Women Top 12 and Equal
- 32.5 2 players for 1 spot into the team play Best of 7
- 32.6 If playoff then lag for break

33. Masters Final Weekend

- 33.1 Saturday – Play best of 3 Round Robin; followed by best of 5 Round Robin
- 33.2 Sunday – Play everyone 2 Single Frames
- 33.3 Top 3 or 4 play-off – Highest 2 qualifiers random draw against next 2 qualifiers.
- 33.4 Semis and Final – best of 7 Frames

34. Junior State Titles

- 34.1 Best of 5 Round Robin in your age group to end up in Final Four Format with 1st and 2nd Qualifiers receiving double chance. All finals are best of 5 frames.

35. Interleague and Pool Vichealth Carnival

- 35.1 In the event of a draw in a team event final, 5 players from each will be named and play a single frame. First team to win 3 frames wins. Toss for the break then alternate.

36. Junior Code of ethics

- 36.1 Before the match:
  - 30.1.1. Report to the tournament desk on arrival
  - 30.1.2. Meet the required dress code standards
  - 30.1.3. Before each game introduce yourself to your opponent and umpires.

30.2 During the match:

- 30.2.1 Leave the table promptly after each visit
- 30.2.2 Sit or stand quietly and still, a fair distance from the table
- 30.2.3 Do not leave the playing area without authority
- 30.2.4 Show respect to the umpire and you opponent.

30.3 After the match

- 30.3.1 Shake hands with the Umpire and your opponent and thank them.

37. Recognition of outstanding services – past executives

Any Pool Victoria Executive that has rendered outstanding services as a member of the Executive Committee for 2 or more years shall be offered the following upon completion of their term.

- Entry to State Title Events for 2/3 years
- Be an invited guest to 2 State Team Presentation Dinners

38. Life Members

31.1 Any registered member of Pool Victoria may nominate, in writing, for the consideration of the Executive committee, any person who has rendered outstanding service and is deemed a fit and proper person to be granted life membership of Pool Victoria.

31.1.1 A member that has rendered outstanding service is a member of the executive committee for a continuous period of not less than 5 years could be considered a fit and proper person to be granted life membership.

31.2 The recommendation for Life Membership shall be based upon the services rendered to Pool Victoria by the member nominated.

31.3 The Executive Committee shall discuss Life Membership annually, at one of their Executive meetings.

31.4 If the Executive Committee accepts the nomination for life membership it shall be tabled at a General Meeting before the next Presentation Dinner.

31.5 No more than two Life Memberships can be awarded in any one year.

31.5 Life Members will be awarded with a badge and plaque and their names will be placed on the Life Members list and will be admitted at no cost to all Pool Victoria functions for the following 5 years. Any life member remaining active within our sport shall receive ongoing admissions at no cost.

31.7 A Life Member will pay no annual registration but will complete a registration form annually.

39. Victoria Interleague day By-law – All frames played during the Pool Victoria Interleague Day must have an umpire supplied by the participating teams, any frames found not being umpired, will result in the frame will be stopped and ruled a void frame with no result recorded.

40. Variation to By-Laws

- 40.1 By-Laws can be changed at Pool Victoria Committee Meeting, which will include AGM and Delegates meetings and Special General Meetings.
- 40.2 Written notice of such variation, signed by the proposer and seconder, shall be handed to the Pool Victoria Secretary 14 working days prior to the date of the meeting at which such variation is proposed to be made. Copies of such variation shall be issued by the secretary, with the notice of meeting and agenda.
- 40.3 By a majority vote of Pool Victoria, being the appointed delegates of each member affiliate league and the Executive Committee.
- 40.4 By-Laws can be varied by a majority vote of the Pool Victoria Executive committee only when such variation is absolutely necessary for the proper application of the by-law or when the original by-law is found not to produce the result originally intended when carried by the Pool Victoria committee.